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二〇一七耀才證券第十八屆  
亞洲青少年壁球團體錦標賽  
**BRIGHT SMART SECURITIES**  
18<sup>TH</sup> ASIAN JUNIOR SQUASH  
TEAM CHAMPIONSHIPS 2017

**2017**

1-5 FEBRUARY 二月

香港壁球中心  
HONG KONG SQUASH CENTRE

查詢 ENQUIRY  
2869 1592

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**1 – 5 FEBRUARY 2017**  
**HONG KONG SQUASH CENTRE**

**Championship Handbook**

## Championship Organization

<b>Championship Director:</b>	Miss. Emily Mak
<b>Deputy Championship Director:</b>	Miss. Angel Chan
<b>ASF Technical Delegate:</b>	Major (R) S. Maniam (Malaysia)
<b>Championship Referee:</b>	Mr. Jovi Au
<b>Championship Adjudicating Panel:</b>	Major (R) S. Maniam (Malaysia), ASF Technical Delegate Miss. Emily Mak (HK, China), Championship Director Mr. Cyrus Poncha (India) Mr. Saad Alhijazi (Jordan) Mr. Sano Kimikiko (Japan)
<b>ASF Appointed Referees:</b>	Mr. Mohd Abdullah Arrffan (Singapore) Mr. Yogendra Singh (India) Mr. Amos Yuen (HK, China)
<b>Championship Coordinator:</b>	Ms. Maggie Fung
<b>Press Officer:</b>	Miss. Anthea Ho
<b>Championship Officials:</b>	Ms. Rena Chan                      Ms. Fanny Hui Mr. Tony Mok                      Mr. Jeff Ng Ms. Cady Yu

## Locations and Additional Info

### Venue

All matches will be played at the Hong Kong Squash Centre, 23 Cotton Tree Drive, Hong Kong. The Centre has 18 singles courts one of which is a 3-sided glass court.

### Championship Office @Venue & Information Counter @Hotel

The Championship Office will be located at **Court No.5** of the Venue [Tel: +852 2725 6615]. The office will be open from 09:00 – 20:00 hrs (after the last match finished) from Tuesday, 31<sup>st</sup> January to Sunday, 5<sup>th</sup> February 2017.

The Hotel Championship Office at **Room 1812** will be operated from 09:00 - 18:00 hrs from Tuesday, 31<sup>st</sup> January to Sunday, 5<sup>th</sup> February 2017 to handle general enquiries only.

## Official Hotel

Dorsett Wanchai Hong Kong  
387 – 397 Queen’s Road East, Wan Chai, Hong Kong.  
Tel: + 852 35521111  
[www.wanchai.dorsethotels.com](http://www.wanchai.dorsethotels.com)

### Entry Fee

The entry fee of USD2,000 of EACH Boys’ and Girls’ team respectively covers accommodation for **3 rooms (twin-sharing)** for a total of 6 nights from **14:00 hrs Tuesday, 31<sup>st</sup> January 2017 to 12:00 hrs Monday, 6<sup>th</sup> February 2017** with breakfast on twin sharing basis. Each team is entitled to a maximum of 4 players and 2 officials. Provision of single rooms are subject to prior request and availability.

For additional room-nights from 30 January to 6 February 2017, a special rate of USD150.00 per single / twin room per night with breakfast inclusive will be offered. Booking **MUST** be made through the Organizer, HONG KONG SQUASH and is subject to room availability. This special room rate is also available for officials or supporters of the participating MNAs.

All players must settle the bills for all their personal expenses in the room to hotel reception before departure.

**Entry fees must be paid by no later than 1<sup>st</sup> February 2017 (the start date of the championship).**

All entry fees in the form of Bank telegraphic transfer must be made payable to:-

**Name of Account : HONG KONG SQUASH**  
**Account Number : 002-222511-003**  
**Name of Bank : THE HONGKONG AND SHANGHAI BANKING CORPORATION LTD**  
**Address of Bank : HONG KONG MAIN OFFICE, 1 QUEEN’S ROAD, CENTRAL,  
HONG KONG.**  
**SWIFT Code : HSBCHKHCHK**

All bank charges at both ends (remitting and receiving banks) of the telegraphic transfer are to be borne by the participating MNAs.

### Championship Adjudicating Panel

The Championship Adjudicating Panel (CAP) is chaired by the ASF Technical Delegate, Major (R) S. Maniam (Malaysia) and comprises the Championship Director Miss Emily Mak (Hong Kong, China) and three other members including Mr. Cyrus Poncha (India), Mr. Saad Alhijazi (Jordan) and Mr. Sano Kimikiko (Japan).

The CAP shall be responsible for handling any appeals against team orders, eligibility or player

fitness/ replacement as well as any other appeals raised on site during the Championship. Its decisions shall be final.

## **Championships Regulations**

The Championships will be run in accordance with the ASF Championship Regulations.

## **Clothing Regulations**

Regulation L of the ASF Championship Regulations shall apply.

## **Costs Incurred**

All players and officials will be responsible for all extras incurred at the hotel and venues, other than breakfast, which will be provided on specified dates.

## **Dope Testing**

Dope testing may be carried out in accordance with the WADA Code. .

All players are required to complete and sign the Doping Declaration (see attached) acknowledging the WSF's Anti-Doping Rules and Regulations and the Doping rules set out in Regulations E12 - E15 of the ASF Championship Regulations prior to competing in the Championships as part of the accreditation process.

Any players refusing to undergo a doping control and any player found guilty of a doping infraction proven by a positive laboratory test result will be dealt with by the ASF, which shall take disciplinary actions and penalties in accordance with its regulations.

## **Eligibility – IMPORTANT!**

All juniors participating in the Championships must be under 19 years of age as at 5 Feb 2017. All managers are required to present the passports of their players to the ASF Technical Delegate by 31 Jan 2017 to confirm eligibility before being permitted to compete.

**All players and coaches must be WSF registered (SPIN) and their registration must be in good standing at the time of entry and then at the time of actual participation.**

## **Eyewear**

In accordance with Regulation G5 of the ASF Championship Regulations, all players of the Championships are required to wear protective eyewear (manufactured to an approved national safety standard) properly over the eyes at all times during practice and match play throughout the

Championships.

All players are required to sign the Eyewear Declaration (see attached) acknowledging acceptance and compliance with this requirement prior to competing in the Championships.

## **Food**

Breakfast is complimentary at the Hotel.

Snacks, noodles and soft drinks will be on sale at the Venue daily from 11:00 – 19:30 hrs.

## **Format of the Championships**

The Championships will be played in accordance with Regulation Q of the ASF Championship Regulations.

Teams are seeded by the ASF Seeding Committee and are grouped into Pools. The final order of merit in each pool is decided based on all the results in that pool as follows:

- first by greater number of Ties won
- if two teams still equal, then by the result between the teams
- if three or more teams have won the same number of Ties, then by the greater number of matches won
- if two teams still equal, then by the result between the two teams
- if three or more teams still equal, then by greater positive difference between games won and lost
- if two teams still equal, then by the result between the two teams
- if three or more teams still equal, then by greater positive difference between points won and lost
- if two teams still equal, then by the result between the two teams
- finally, if more than two teams still equal, then by lottery.

All teams will be required to play-off to produce a final order, except that there will not be playoffs for 3/4 places.

### **Team Orders**

The Championship Director will ensure that all Ties commence at the advertised time. All team members must be present at the allocated court for the Tie and the first player must be ready to play at the scheduled start time for the Tie. If one player is not in attendance, all other players must move up the order and that (or those) match(es) will be forfeited. A minimum of two players must be in attendance in order for the tie to start. Players arriving after the scheduled start time for the Tie cannot be reinstated in a team. The Team Manager has the right to appeal to the ASF Technical Delegate in the event of force majeure.

### **Team Management**

Upon arrival at the Championships, the Team Manager will be the official and sole representative of his/her team in all matters and at all times. The Team Manager shall act for all members of his/her team in receiving and giving instructions.

## **Foreign Currency Exchange**

Several banks close to the Hotel and Venue offer currency exchange. The currency of Hong Kong Dollar and the approximate prevailing rate is USD 1.00 = HKD 7.80

## **Functions**

### **Team Manager's Dinner**

The Team Manager's Dinner will take place on 31<sup>st</sup> January 2017, 19:00 hrs at the Hotel and all team managers are cordially invited to join. A shuttle bus will be arranged from the Venue to the Hotel after the Team Manager's Meeting at 18:30 hrs.

### **Prize Presentation**

The official prize presentation ceremonies will take place following the completion of the Girls' team final at 15:00 hrs on Sunday, 5<sup>th</sup> February 2017. Prize winners are expected to be available at the venue wearing team official uniform/tracksuits.

### **Farewell Dinner**

All participants are invited to a farewell dinner on 5<sup>th</sup> February 2017 at 19:15 hrs at The Kowloon Cricket Club. Shuttle Buses will be arranged from the Venue to the Kowloon Cricket Club at 18:45 hrs and returns to Hotel at 21:30 hrs. Dress code is team uniform or smart casual.

## **Indemnity & Insurance**

Any participating associations and its delegated competitors / officials SHOULD agree to indemnity and hold the Organizing Committee, Hong Kong Squash, Asian Squash Federation and The Government of the Hong Kong SAR free and unaccountable for and against any claims for personal injury, death or property damage, arising out of or in any way resulting from the participation in the said tournament.

## **Mail, Fax, E-mail, Internet & Telephone Service**

Incoming faxes and other appropriate correspondence received before or during the Championships will be placed in the relevant country's mail box at the Championship Office at the Venue.

### **Telephones & Wi-Fi network**

Players and officials **will not be permitted** to use telephones installed in the Championship Office. All calls must be made at your own expense from rooms or public telephones at the hotel or elsewhere. Wi-Fi network would be available at the Venue.

## **Messages**

If telephone calls are received and the person cannot be quickly located, a message will be placed on the Information Board. The Organisers do not take any responsibility for messages that are not collected by participants.

## **Medical**

First-aid kit will be available on site throughout all sessions of play. For emergencies, please call up the ambulance through the Championship Office or simply dial telephone number "999".

In the case of medical emergencies and/or accidents, please report to the Championship Office at the Venue for assistance and necessary action.

## **National Flag**

Each team is required to bring their national flag for use during the Championships. Please hand it to the Championship Office at the Venue upon arrival.

## **News & Communication**

### **Information Boards**

Information Boards will be located at both the Championship Office at the Venue and the Hotel. Participants should consult the Information Boards on a regular basis for updated news.

### **Team's Mail Boxes**

Team's mail boxes are situated in the Championship Office at the Venue. For the smooth running of the Championships, we ask Team Managers to visit the office regularly to collect their team's information sheets and daily results.

## **Official Ball**

The Dunlop Revelation Pro XX (double yellow dot) ball will be the official ball for the championships. For matches played at the three-sided glass court, Dunlop white balls will be used.

## **Personal Belongings**

It is the players' responsibility to keep their own belongings safe and close by while in the Venue. Please DO NOT leave any personal belongings include the squash bags unattended at any time. The Organizer will not be liable or responsible for any loss, theft or damage to your personal belongings.

## **Players on court**

It is the responsibility of each player / team to be ready to play at the advertised start time of tie.

## **Practice courts**

Due to Chinese New Year Public Holidays, the Venue will be closed on 28<sup>th</sup> & 29<sup>th</sup> January 2017. Practice courts prior to the start date of the Championships will ONLY be available on 30<sup>th</sup> & 31<sup>st</sup> January 2017. For reservation of practice courts prior to the start date of the Championships, please contact Ms. Emily Mak, Championships Director via email: emilymak@hksquash.org.hk

Practice courts on 1<sup>st</sup> – 5<sup>th</sup> February 2017 can be booked at the Championship office and booking details will be announced at the Team Manager's Meeting on 31<sup>st</sup> January 2017.

## **Racket stringing Service**

Racket-stringing service will be provided by a private contractor at the Venue at HKD100.00 (string provided by the customer) and HKD200.00 (customer with no string).

## **Results booklet**

At the end of the championship a complete set of results will be sent by e-mail to all managers and participating national Associations/Federations. Please provide relevant email addresses to the Championship Director.

## **Seeding of Teams**

The ASF Seeding Committee will produce the final team seeding and the decision of the ASF Seeding Committee shall be final.

## **Team Manager's Meeting**

There will be a Team Managers' meeting on **Tuesday, 31<sup>st</sup> January 2017, 17:00 hrs at Court No.6** of the Venue. Team managers shall make themselves available for attending the meeting.

## **Team Photographs**

Teams will have their photograph taken by the official photographer at the Farewell Dinner on 5<sup>th</sup> February 2017.

## **Television Coverage**

The Boys' and Girl's Finals on 5<sup>th</sup> February 2017 will be broadcasted via live streaming on official



webpage: [http://www.hksquash.org.hk/en/competition\\_international.php?id=59](http://www.hksquash.org.hk/en/competition_international.php?id=59)

### **Tin Height**

In accordance with WSF and ASF practice for World and Asian Championships, the tin height for the championships shall be 19 inches.

### **Transport**

During the championship there will be regular transport by bus between the Hotel and the Venue from 31 Jan to 5 Feb. The daily bus schedules will be posted on notice boards at both the Championship Office at the Venue and the Hotel.

- END -