



CHAMPIONSHIP HANDBOOK

**SOUTH CHINA GROUP 22ND ASIAN JUNIOR
TEAM CHAMPIONSHIPS 2025**

12 – 16 FEBRUARY 2025

HONG KONG, CHINA

VENUE:

**Hong Kong Squash Centre
23 Cotton Tree Drive, Hong Kong**

ORGANISED BY:

Squash Association of Hong Kong, China



中國香港壁球總會
SQUASH ASSOCIATION OF HONG KONG, CHINA

CHAMPIONSHIP ORGANISATION

Championship Director:

Emily Mak (Hong Kong, China)

Championship Referee:

Jovi Au (Hong Kong, China)

ASF Technical Delegate:

Choi Young-Chyul (Korea)

ASF Appointed Referees:

NAME (COUNTRY)

NAME (COUNTRY)

NAME (COUNTRY)

ASF Championship Adjudicating Panel (CAP)

Chairman (ASF Technical Delegate): Choi Young-Chyul (Korea)

Member (Championship Director): Emily Mak (Hong Kong, China)

Member: NAME (COUNTRY)

Member: NAME (COUNTRY)

Member: NAME (COUNTRY)

CHAMPIONSHIP VENUE

All matches will be played at Hong Kong Squash Centre, 23 Cotton Tree Drive, Hong Kong. The centre has 16 single squash courts and 1 all-glass show court.

CHAMPIONSHIP OFFICE

The Championship Office will be located at Court 5, Hong Kong Squash Centre, 23 Cotton Tree Drive, Hong Kong. There will also be a Championship Information Desk at the lobby of the Championship Hotel for general championships enquiries.

Both offices will be open from 10:00am from 10 February (2 days before the start of the championship) to 16 February (the last date of the championships).

CHAMPIONSHIP HOTEL

Hotel: Novotel Century Hong Kong
Address: 238 Jaffe Road, Wan Chai, Hong Kong
Telephone: +852 2598 8888
Fax: +852 2507 6507
Web Site: novotelhongkongcentury.com

Press Office

The Press Office will be located at the Championship Venue and will be open and available to the press during championship office hours. There will be access to phone and internet.

ENTRY FEE

The **entry fee of USD2,000 for EACH men's and EACH women's team** respectively covers 3 rooms for 6 nights (check in on 11 February 2025 and check out on 17 February 2025) with breakfast on **twin sharing basis**. Each team is entitled to a maximum of 4 players and 2 officials.

Provision of single rooms at special rates are subject to prior request to the organisers and availability.

For **additional rooms**, a special rate of **USD 120 per room (twin sharing or single)**, per night with breakfast. Booking **MUST** be made through the Organisers and is subject to room availability. This special rate is also available for officials or supporters of the participating MNAs.

Entry fees must be paid by 8 January 2025.

All entry fees in the form of Bank telegraphic transfer must be made payable to:-

Bank: THE HONGKONG AND SHANGHAI BANKING CORPORATION LTD
Address: HONG KONG MAIN OFFICE, 1 QUEEN'S ROAD, CENTRAL, HONG KONG
Account Name: SQUASH ASSOCIATION OF HONG KONG, CHINA
Account Number: 741-106223-001
Swift Code: HSBCHKHHHKH

All bank charges at both ends (remitting and receiving banks) of the telegraphic transfer are to be borne by the participating MNAs.

All players and officials are responsible for all extra cost incurred at the Hotel and the Venue, other than the breakfasts provided by the Hotel on specified dates.

All players and officials must settle the bill for all their extra personal expenses to hotel reception before departure.

SEEDING OF TEAMS AND DRAW

The ASF Seeding Committee will announce the initial teams seeding with nominated squads by no later than 29 January 2025. Participating MNAs shall respond with any written protest on reasonable grounds on the team seeding and squad order within 48 hours.

The ASF Seeding Committee will produce the FINAL team seeding by no later than 5 February 2025. The decision of the ASF Seeding Committee shall be final.

The draws for the Championships will be published no later than 5 February 2025.

AIRLINE INFORMATION

Most of International flights land in Hong Kong, China at Hong Kong International Airport. For more information please visit <http://www.hongkongairport.com/eng/index.html>

CHAMPIONSHIP REGULATIONS

The Championships will be run in accordance with the ASF Championship Regulations.

CLOTHING REGULATIONS

Regulation L of the ASF Championship Regulations shall apply.

DOPE TESTING

Dope testing may be carried out in accordance with the WADA Code.

All players are required to complete and sign the Doping Declaration (see attached) acknowledging the WSF's Anti-Doping Rules and Regulations and the Doping rules set out in Regulations E12 - E15 of the ASF Championship Regulations prior to competing in the Championships as part of the accreditation process.

Any players refusing to undergo a doping control and any player found guilty of a doping infraction proven by a positive laboratory test result will be dealt with by the ASF, which shall take disciplinary actions and penalties in accordance with its regulations.

ELIGIBILITY – **IMPORTANT!**

All players, coaches and designated team officials must be WSF registered (SPIN) and their registration must be in good standing at the time of entry and then at the time of actual participation. Players, coaches and designated team officials are required to provide their **WSF SPIN Number** on the Biography Form (Form B) and **valid passport copy** which should be submitted on **8 January 2025**.

All managers are required to present the passports of their players to the Technical Delegate – to confirm eligibility before being permitted to compete. This has to be done by **11 February 2025** at the Championship Office at the Main Venue.

EYEWEAR

In accordance with Regulation G5 of the ASF Championship Regulations, all junior players (under 19 years of age) are required to wear protective eyewear (manufactured to an approved national safety standard) properly over the eyes at all times during practice and match play throughout the Championships.

All junior players are required to sign the Eyewear Declaration (see attached) acknowledging acceptance and compliance with this requirement prior to competing in the Championships.

FORMAT OF THE CHAMPIONSHIPS

Current ASF Championship Regulations shall apply and can be viewed on the ASF official website (<http://www.asiansquash.org>)

Tournament Format

Teams are seeded by the ASF Seeding Committee and are grouped into Pools. The final order of merit in each pool is decided based on all the results in that pool as follows:

- first by greater number of Ties won
- if two teams still equal, then by the result between the teams
- if three or more teams have won the same number of Ties, then by the greater number of matches won
- if two teams still equal, then by the result between the two teams
- if three or more teams still equal, then by greater positive difference between games won and lost
- if two teams still equal, then by the result between the two teams
- if three or more teams still equal, then by greater positive difference between points won and lost
- if two teams still equal, then by the result between the two teams
- finally, if more than two teams still equal, then by lottery.

All teams will be required to play-off to produce a final order, except that there will not be playoffs for 3/4 places.

Team Orders

The Championship Director will ensure that all Ties commence at the advertised time. All team members must be present at the allocated court for the Tie and the first player must be ready to play at the scheduled start time for the Tie. If one player is not in attendance, all other players must move up the order and that (or those) match(es) will be forfeited. A minimum of two players must be in attendance in order for the tie to start. Players arriving after the scheduled start time for the Tie cannot be reinstated in a team. The Team Manager has the right to appeal to the ASF Technical Delegate in the event of force majeure.

FOREIGN CURRENCY EXCHANGE

Several banks and money changers close to the hotel offer currency exchange. The currency of Hong Kong, China is Hong Kong Dollar and the approximate prevailing rate is USD1.00 = HKD7.8

FUNCTIONS

Opening Ceremony

An Opening Ceremony will be held at the Centre Court of Hong Kong Squash Centre on **11 February 2025 at 5:00pm**. Team tracksuit is to be worn by all players and officials. Attendance is a mandatory for all.

Medal Award Ceremony

The Medal Award Ceremony will take place on court following the completion of the finals of the team event on **16 February 2025**. Medal winners are expected to be available at the venue wearing team tracksuits.

Farewell Dinner

The Farewell Dinner will take place at the Championship Hotel on **16 February 2025 at 7:00pm** after Finals & Prizes Presentation Ceremony (Time: to be confirmed). Formal Team attire is to be worn by all players and officials. Attendance is mandatory for all.

INDEMNITY & INSURANCE

All participating associations and its delegated competitors / officials SHOULD agree to indemnity and hold Squash Association of Hong Kong, China and Asian Squash Federation free and unaccountable for and against any claims for personal injury, death or property damage, arising out of or in any way resulting from the participation in the said tournament.

MEDICAL

First-aiders will be present on site throughout all sessions of play.

Physiotherapy – There will be on-site physiotherapy support and services for the players. The booking details and fee will be announced at the Team Manager Meeting.

Teams accompanied by Physiotherapists can avail off the facilities at the Main Venue. For further details contact Championship Office.

In the case of medical emergencies and/or accidents, please report to the Championship Office at Court 5 at the Championship Venue for assistance and necessary action.

NATIONAL FLAG

Each team is required to bring their national flag for use during the Championships. Please hand it to the Championship Office at the Venue upon arrival.

NEWS & COMMUNICATION

Information Boards

Information Boards will be located at the Championship hotel and venue. Participants should consult the Information Boards on a regular basis for updated news.

Electronic Communications

For rapid communication and information dissemination between the Championship Director and the Team Managers, electronic communications such as email or WhatsApp will be used. Please provide your Team Manager's email address and mobile contact number in Form C.

OFFICIAL BALL

The Dunlop Revelation Pro XX (double yellow dot) ball will be used for the championships. For matches played at the glass court, Dunlop white ball will be used.

PERSONAL BELONGINGS

It is the players' responsibility to keep their own belongings safe and close by while in the Venue. Please DO NOT leave any personal belongings including the squash bags unattended at any time. The Organiser will not be liable or responsible for any loss, theft or damage to your personal belongings.

PLAYERS ON COURT

It is the responsibility of each player to be ready to play at the advertised start time of match.

PRACTICE COURTS

Practice courts (free of charge) will be available for all players from 10 February 2024.

For reservation of practice courts prior to the start date of the Championships, please contact Squash Association of Hong Kong, China (email: nicolas@hksquash.org.hk) directly. Practice courts on 12 February 2025 onwards can be booked at the Championship Office – Championship Venue.

RACKET-STRINGING SERVICES

Racket-stringing services will be provided at the Championship Venue. Stringing charge will be HKD150 (string provided by the customer) and HKD220 (customer with no string). Both collections on next day.

RESULTS BOOKLET

At the end of the championships a complete set of results will be sent by e-mail to all managers and participating MNFs. Please provide relevant email addresses to the Championships Director.

TEAM MANAGER'S MEETINGS

There will be a team managers meeting at the Championship Venue (room to be confirmed) on **11 February 2025 at 10:00am**. If further meetings are required, a notice will be sent out via Whatsapp or will be placed on the Information Board.

TEAM MANAGEMENT

Upon arrival at the Championship, the Team Manager will be the official and sole representative of his/her players in all matters including receiving and giving instructions, except when an individual match has started, when the Rules of the Game shall apply.

TEAM PHOTOGRAPHS

Teams may have their photograph taken by the official photographer during the Championship and event functions.

TELEVISION COVERAGE

Television coverage to be confirmed.

TIN HEIGHT

In accordance with WSF and ASF practice for World and Asian Championships, the tin height shall be 19 inches.

TRANSPORT

During the championships there will be regular transport provided between the hotel and the venue from 11 February to 16 February 2025. The daily bus schedule will be posted on notice boards at both the Hotel and at the Venue.

VISA INFORMATION AND APPLICATION

Those players and officials from non-visa free countries are required to complete the full application procedure of entry visa for visit in Hong Kong (<http://www.immd.gov.hk/eng/services/visas/visit-transit/visit-visa-entry-permit.html>) in specific format. Those players/officials would need to complete and return the Application Form -ID1003A (www.immd.gov.hk/eng/forms/forms/id1003a.html) together with all necessary documents to Squash Association of Hong Kong, China via email: kathy@hksquash.org.hk **on or before 21 December 2024**. Late Submission would not be accepted and issuance of visas shall be subject solely to the decision of the Immigration Department of Hong Kong.

FORMS SUBMISSION DATES

Please complete and return the following forms:

- FORM A** **Wish to participate in the South China Group 22nd Asian Junior Team Championships** *(to be returned by 21 December 2024)*
- FORM B** **Player/Manager/Coach Biography Forms** along with an individual passport size photograph & valid passport copy *(to be returned by 8 January 2025)*
- FORM C** **Team Members Submission Form** *(to be returned by 8 January 2025)*
- FORM D** **Travel Details** *(to be returned by 8 January 2025)*
- FORM E** **Visa Support Form** *(to be returned by 21 December 2024 (same as FORM A))*
- DOPING DECLARATION** - *to be returned by 11 February 2025*
- EYEWEAR DECLARATION** - *to be returned by 11 February 2025*

TO BE COMPLETED BY MEMBER COUNTRIES OF THE ASF WISHING TO PARTICIPATE IN THE SOUTH CHINA GROUP 22ND ASIAN JUNIOR TEAM CHAMPIONSHIPS (12 – 16 February 2025).

NAME OF COUNTRY: _____

(PLEASE TAKE THE APPROPRIATE BOX.)

WHETHER YOUR COUNTRY WILL TAKE PART IN THE SOUTH CHINA GROUP 22ND ASIAN JUNIOR TEAM CHAMPIONSHIPS TO BE HELD IN HONG KONG, CHINA?

YES NO

WHETHER YOUR COUNTRY WILL TAKE PART IN THE JUNIOR MEN’S TEAM EVENT?

YES NO

WHETHER YOUR COUNTRY WILL TAKE PART IN THE JUNIOR WOMEN’S TEAM EVENT?

YES NO

TOTAL NO. OF ROOMS REQUIRED FOR THE CHAMIPONSHIPS: _____

BREAKDOWN OF THE ROOMS REQUIRED:

_____ room(s) X _____ nights on _____

_____ room(s) X _____ nights on _____

_____ room(s) X _____ nights on _____

(Each team is entitled to 3 rooms for 6 nights checking in on 11 February 2025 and checking out on 17 February 2025.)

This Form should be completed and sent to the ASF Secretariat email (info@asiansquash.org & admin@asiansquash.org) and copy to Squash Association of Hong Kong, China (Email: emilymak@hksquash.org.hk OR nicolas@hksquash.org.hk) no later than 21 December 2024.

BIOGRAPHY FORM

Player / Manager / Coach (delete as appropriate)

Please complete a separate form for each player and team official.

COUNTRY: _____

FULL NAME: _____
(First Name) *(Last Name)*

DATE OF BIRTH: _____ / _____ / _____
(dd) *(mm)* *(yyyy)*

PLACE OF BIRTH: _____

WSF SPIN NO.: _____

ASIAN JUNIOR RANKING
(as of December 2024): _____

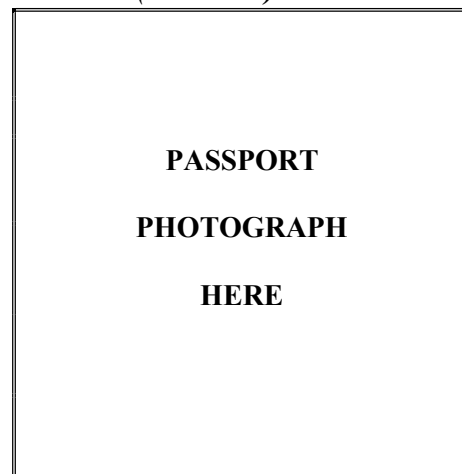
LATEST JUNIOR
NATIONAL RANKING: _____

PSA RANKING (as of
January 2025) if any: _____

RESULTS OF THE LAST 5
TOURNAMENTS
(NATIONAL, AJSS,
REGIONAL OR
INTERNATIONAL): _____

HOBBIES / INTERESTS: _____

OTHER INFORMATION: _____



PLEASE DO NOT FORGET TO ATTACH
A PASSPORT SIZE PHOTOGRAPH and A VALID PASSPORT COPY!

*This Form should be completed and sent to the ASF Secretariat email (info@asiansquash.org & admin@asiansquash.org) and copy to Squash Association of Hong Kong, China (Email: emilymak@hksquash.org.hk OR nicolas@hksquash.org.hk) **no later than 8 January 2025.***

TEAM MEMBERS SUBMISSION FORM

COUNTRY: _____

MEMBER NATION ASSOCIATION'S E-MAIL: _____

JUNIOR MEN'S TEAM COACH NAME: _____	JUNIOR WOMEN'S TEAM COACH NAME: _____
WHATSAPP NO.: _____	WHATSAPP NO.: _____
EMAIL: _____	EMAIL: _____
JUNIOR MEN'S TEAM MANAGER NAME: _____	JUNIOR WOMEN'S TEAM MANAGER NAME: _____
WHATSAPP NO.: _____	WHATSAPP NO.: _____
EMAIL: _____	EMAIL: _____

On behalf of our National Squash Association, I hereby submit for seeding purposes the following players as members of our National Team to compete in the South China Group 22nd Asian Junior Team Championships.

- NOTE:**
- **Players must be listed in descending order of strength and this should reflect the current form of participating squad members (e.g. PSA rankings at closing of entry; results of the latest Regional Individual Championships, national level Championships and international competitions, etc.)**
 - **Each team must have at least three players, but no more than four players may be nominated.**

JUNIOR MEN'S TEAM

1 _____

2 _____

3 _____

4 _____

JUNIOR WOMEN'S TEAM

1 _____

2 _____

3 _____

4 _____

Name: _____ Signature: _____

Position: _____ Date: _____

*This Form should be completed and sent to the ASF Secretariat email (info@asiansquash.org & admin@asiansquash.org) and copy to Squash Association of Hong Kong, China (Email: emilymak@hksquash.org.hk OR nicolas@hksquash.org.hk) **no later than 8 January 2025.***

TRAVEL DETAILS

COUNTRY: _____

CONTACT PERSON: _____ E-MAIL: _____

TELEPHONE: _____ FAX: _____

Name	Arrival Date	Arrival Time	Arrival Flight No	Departure Date	Departure Time	Departure Flight No

This Form should be completed and sent to the ASF Secretariat email (info@asiansquash.org & admin@asiansquash.org) and copy to Squash Association of Hong Kong, China (Email: emilymak@hksquash.org.hk OR nicolas@hksquash.org.hk) no later than 8 January 2025.

PASSPORT DETAILS

Please fill the form CLEARLY in CAPITAL LETTERS and return it to info@asiansquash.org & admin@asiansquash.org & Squash Association of Hong Kong, China (Email: emilymak@hksquash.org.hk OR nicolas@hksquash.org.hk) **no later than 21 December 2024.**
****Attach with a valid passport copy.**

COUNTRY: _____ CONTACT PERSON: _____
 TELEPHONE: _____ FAX: _____ EMAIL: _____

S No	Name	Father's / Husband/s Name	Date of Birth	Place of Birth	Nationality & Passport No.	Date of Issue	Place of Issue	Date of Expiry	Online Visa Application	Address in country of residence

Name of President / Secretary General: _____ Signature: _____ Date: _____

IMPORTANT NOTE ABOUT VISA APPLICATION

As it may take long time to process the visa application, it is recommended MNFs to submit the information and to apply for the visas well in advance as it takes up to 2 months to obtain visas in some cases.

DOPING DECLARATION

TO BE COMPLETED BY ALL PARTICIPANTS

COUNTRY: _____

I, the undersigned, hereby declare that I am aware of the Doping Regulations and procedures as set out in Section E of the ASF Championship Regulations. I accept that I may be dope tested under these regulations at any stage of the South China Group 22nd Asian Junior Team Championships and subject to the penalties set out by the WSF and ASF regulations if the test(s) prove positive.

PLAYER: _____ **SIGNATURE:** _____

PLAYER: _____ **SIGNATURE:** _____

PLAYER: _____ **SIGNATURE:** _____

PLAYER: _____ **SIGNATURE:** _____

PLAYER: _____ **SIGNATURE:** _____

PLAYER: _____ **SIGNATURE:** _____

PLAYER: _____ **SIGNATURE:** _____

PLAYER: _____ **SIGNATURE:** _____

MANAGER: _____ **SIGNATURE:** _____

DATE: _____

Complete and sign this form and present it at the Championship Office *no later than 11 February 2025*. Any player who fails to sign this declaration will not be allowed to compete in the Championships.

EYEGUARD DECLARATION

TO BE COMPLETED BY ALL PARTICIPANTS

COUNTRY: _____

I, the undersigned, hereby declare that I am aware of Eyeguard regulations as set out in Section G5 of the ASF Championship Regulations. I ensure that all our players wear protective eye guards (manufactured to an approved national safety standard) properly over the eyes at all times during practice and match play during the South China Group 22nd Asian Junior Team Championships.

PLAYER: _____ **SIGNATURE:** _____

BRAND & MODEL OF EYEGUARD: _____

PLAYER: _____ **SIGNATURE:** _____

BRAND & MODEL OF EYEGUARD: _____

PLAYER: _____ **SIGNATURE:** _____

BRAND & MODEL OF EYEGUARD: _____

PLAYER: _____ **SIGNATURE:** _____

BRAND & MODEL OF EYEGUARD: _____

PLAYER: _____ **SIGNATURE:** _____

BRAND & MODEL OF EYEGUARD: _____

MANAGER: _____ **SIGNATURE:** _____

DATE: _____

Complete and sign this form and present it at the Championship Office *no later than 11 February 2025*. Any player who fails to sign this declaration will not be allowed to compete in the Championships.